

Type of Contract: Student Temporary Work Agreement (Dohoda o brigádnickej práci študentov „DoBPS“)

Key Responsibilities:

- ▶ Preparation of reports in MS Excel
- ▶ Data processing and analysis
- ▶ Fuel price calculations
- ▶ Other administrative tasks

Requirements:

- ▶ University student in Bratislava
- ▶ Willingness to work 20 hours/week (even during school holidays)
- ▶ Communicativeness
- ▶ Accuracy, responsibility, proactivity and flexibility
- ▶ MS Excel – upper-intermediate user

Language Skills:

- ▶ Slovak language - native
- ▶ English language – upper-intermediate (B2)
- ▶ Knowledge of additional languages (German, Hungarian) is advantage

Computer Skills:

- ▶ MS Office – upper-intermediate user

What We Offer:

- ▶ Long-term paid internship in a stable international company
- ▶ Excellent opportunity to gain work experiences during university studies
- ▶ Pleasant working environment
- ▶ A challenging position where you can apply your theoretical knowledge in practice
- ▶ Starting salary: **6,50 €/h** (salary increase is possible after 3 months of work depending on performance)

For further information please contact:

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Place of work: Einsteinova 25, 851 01 Bratislava - Petržalka



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